

APPENDIX III

EAST AYRSHIRE COUNCIL

**SOCIAL WORK INSPECTION UNIT ADVISORY COMMITTEE
OF THE SOCIAL WORK COMMITTEE**

**MINUTES OF MEETING HELD ON FRIDAY 27 JUNE 1997 AT 1425 HOURS IN
THE COUNCIL CHAMBERS, LUGAR**

PRESENT: Councillor Kathleen Hall; and Barbara Gallagher, Maria Brady, Amy Kinnaird, Jess Walker, Maureen Morris, Lindsay Stirrat, Doreen Kelly and Peter Neely.

ATTENDING: Douglas Bulloch, Director of Social Work; Mary Fegan, Depute Director of Social Work; Bill Duncan, Head of Inspection, Registration and Complaints Unit; Joan English, Training Officer; and Melanie Macleod, Administrative Officer.

APOLOGIES: Councillors Jane Darnbrough and Eric Ross; and Reverend David Lacy, Moira Young and Jim Kirkland.

CHAIR: Councillor Kathleen Hall was appointed in the absence of the Chair.

CHAIR'S REMARKS

1. The Chair welcomed Members of the Advisory Committee to the meeting and thanked them for their participation in the preceding training session. Thereafter, she invited the Director of Social Work to summarise the Social Work Department's response to a number of issues identified in the training session.

It was noted:-

- (i) that, where possible, the Agenda for future meetings would be circulated approximately two weeks in advance of the meeting in question;
- (ii) that the next meeting of the Advisory Committee would be preceded by a further training session and informal discussion and, thereafter, subsequent meetings would be preceded by an informal discussion session;
- (iii) that the Head of Inspection, Registration and Complaints Unit would co-ordinate arrangements for visits by small groups of Advisory Committee Members to residential units for background information;
- (iv) that the Director of Social Work would submit a report to the next meeting of the Advisory Committee on arrangements for Action Plans following Inspection reports;
- (v) that background information on liaison arrangements between the Inspection function and external agencies such as the Fire Service, Health Board, Environmental Health and Health and Safety would be provided in the course of the informal training and discussion session held prior to the next meeting of the Advisory Committee;
- (vi) that, in response to concerns regarding the length of Inspection reports, the Head of Inspection, Registration and Complaints Unit would endeavour to

provide a modified format, and ensure that summary reports could be read as "stand alone" documents; and

- (vii) that, if possible, the Director of Social Work would make available to Members of the Advisory Committee, the last annual Inspection Report prepared by Strathclyde Regional Council.

Councillor Hall left the meeting at this point and User/Carer Representative Amy Kinnaird was appointed to the Chair.

SOCIAL WORK DEPARTMENT INSPECTION UNIT ANNUAL REPORT 1996/97

- 2. There was submitted and noted the Annual Report 1996/97 (circulated) by the Director of Social Work on the Inspection, Registration and Complaints Unit.

INSPECTION REPORT (INCLUDING SUMMARY INSPECTION REPORTS)

There was submitted and, unless otherwise stated, noted, various reports by the Director of Social Work as detailed, in respect of inspections undertaken at the undernoted premises.

- 3.1 CESSNOCK GARDENS LRU, HURLFORD - Report dated 3 April 1997.
 - 3.2 DEAN HOUSE, KILMARNOCK - Report dated 15 November 1996.
 - 3.3 THE FLUSH, STEWARTON - Report dated 26 November 1996.
 - 3.4 HURLFORD ENABLE - Report dated 6 March 1997.
 - 3.5 KILMAURS CHILDREN'S UNIT - Report dated 26 February 1997
 - 3.6 KNOWEVIEW, DALMELLINGTON - Report dated 8/11 April 1997.
 - 3.7 NAZARETH HOUSE, KILMARNOCK - Report dated 11 February 1997.
 - 3.8 NIGHTINGALE HOUSE, AUCHINLECK - Report dated 11 February 1997.
- It was agreed:-
- (i) to note that the Advisory Committee had expressed particular concern in respect of this establishment; and
 - (ii) otherwise to note the contents of the report.
- 3.9 ROSS COURT, GALSTON - Report dated 17 February 1997.
 - 3.10 THORNTOUN LIMITED, CROSSHOUSE - Report dated 16 April 1997.
 - 3.11 WEST PARK, GALSTON - Report dated 19 December 1996.

Maureen Morris declared an interest in the following item, left the meeting and took no part in the discussion.

3.12 WOODSIDE RESIDENTIAL HOME, MAUCHLINE - Report dated 30 November 1996.

CHAIR'S CONCLUDING REMARKS

4. The Chair, on behalf of the Advisory Committee, commended the Inspectors for the quality and detail of the Inspection reports.

The meeting terminated at 1605 hours.